

JAGGAER SUPPLIER USER MANUAL

VIEW PERFORMANCE IN SUPPLIER PORTAL

THIS USER MANUAL GUIDES THE SUPPLIER ON HOW TO LOG IN TO JAGGAER SUPPLIER PORTAL AND VIEW THE SUPPLIER PERFORMANCE.

1. LOG-IN TO SUPPLIER PORTAL

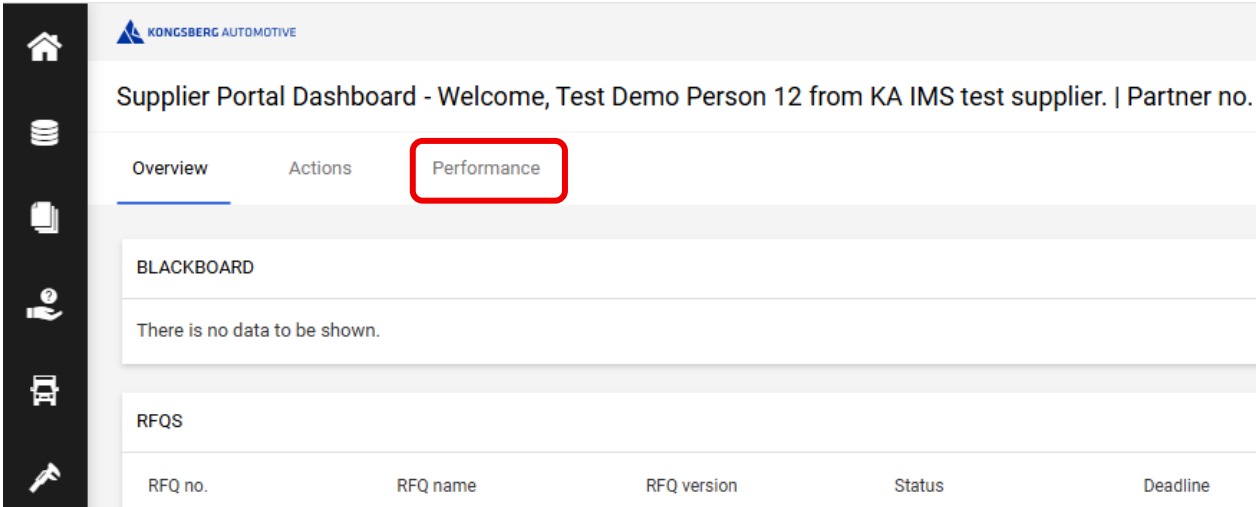
Click on the log-in link below to come to the Jaggaer log-in page:

<https://app11.jaggaer.com/portal/kongsberg/>

Please see [Jaggaer Supplier User Manual – Log-in and/or Reset Password](#) for more details if needed.

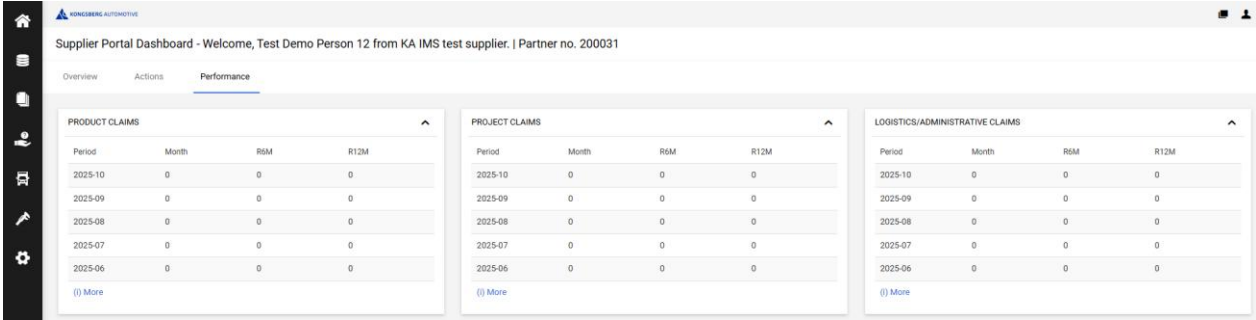
2. VIEW PERFORMANCE

When in the Supplier Portal, on the landing page, go to tab **Performance**:



The screenshot shows the Supplier Portal Dashboard. The header includes the Kongsberg Automotive logo and the text "Supplier Portal Dashboard - Welcome, Test Demo Person 12 from KA IMS test supplier. | Partner no.". Below the header, there are three tabs: "Overview", "Actions", and "Performance". The "Performance" tab is highlighted with a red rectangle. Below the tabs, there are two sections: "BLACKBOARD" and "RFQS". The "BLACKBOARD" section contains the text "There is no data to be shown.". The "RFQS" section contains a table with the following columns: "RFQ no.", "RFQ name", "RFQ version", "Status", and "Deadline".

Here you can see the number of **Product**, **Project** and **Logistics Claims** per month, for rolling 6 months (R6M) and for rolling 12 months (R12M), for the last 5 months:



The screenshot shows the Supplier Portal Dashboard with the "Performance" tab selected. Below the tabs, there are three tables: "PRODUCT CLAIMS", "PROJECT CLAIMS", and "LOGISTICS/ADMINISTRATIVE CLAIMS". Each table has the following columns: "Period", "Month", "R6M", and "R12M". The data for each table is as follows:

Period	Month	R6M	R12M
2025-10	0	0	0
2025-09	0	0	0
2025-08	0	0	0
2025-07	0	0	0
2025-06	0	0	0

Each table also has a link to "More" data.

To see more data, click on **(i) More** in any of the boxes:

PRODUCT CLAIMS			
Period	Month	R6M	R12M
2025-10	0	0	0
2025-09	0	0	0
2025-08	0	0	0
2025-07	0	0	0
2025-06	0	0	0
(i) More			

Historical data (from earliest 2022-01) will then be shown:

PRODUCT CLAIMS

Displaying 1-40 of 46 (0 selected) | 40 ▾

Period	Month	R6M	R12M
2023-05	0	0	0
2023-06	0	0	0
2023-07	1	1	1
2023-08	1	2	2
2023-09	0	1	1
2023-10	0	1	1
2023-11	0	1	1

3. EXPORT DATA

Click on the **Export** button to export the data to Excel:

